

Columbia University Registration Information

To apply as a visiting graduate student, start at: <http://sps.columbia.edu/visiting-students/graduate-visiting-students/apply>

Application fee: Students need to pay the \$80 application fee and then submit a receipt and credit card statement to the CBM/TPCB Program Coordinator for reimbursement.

Transcripts: Students must upload an unofficial transcript from each institution attended for use in review of their application. International coursework requires a WES transcript – you may use your research allowance to pay for this service.

Essay (1-2 paragraphs): Students should indicate that they are students in the CBM/TPCB program and state which classes they intend to take.

Once admitted to Columbia University, please note:

Waiving Health Insurance: Since you have health insurance coverage at Weill Cornell, it is important that you waive the health insurance offered by Columbia University otherwise we will be charged. Go to <https://health.columbia.edu/how-do-i-request-waiver-student-insurance> for more information.

Tuition & Fees: CBM/TPCB will pay for all tuition and fees. Students must first fill out and submit the online Third-Party Billing Agreement form – please find more information here: <https://sfs.columbia.edu/sponsored-students>

Please contact the CBM/TPCB Program Coordinator for a sponsorship letter that needs to be uploaded through the online form. Please provide your Columbia University ID.

Important Deadlines - Columbia's Academic Calendar

CBM/TPCB students are responsible for tracking important registration deadlines especially the last day to drop a class with full tuition refund. Please visit <http://registrar.columbia.edu/event/academic-calendar> for the academic calendar.

FAQ from Columbia University (related to application requirements).

- Test scores, transcripts, and WES reports can take **up to 2 weeks after receipt or application submission, whichever is later**, to reflect in the Checklist and/or Materials sections of your status portal. You may reach out to us after that time if the documents you sent are still not reflected on your portal. Please note that documents sent *by mail* at this time may take longer than normal to reach us.

- **I see "Transcript (Official)" or "WES (Official)" checklist items are in Awaiting status, but I ordered/sent this already, should I send it again?**

Please check the "Upload Materials" section of your status portal, which is located below the Checklist. The Materials section includes everything we have received for you and uploaded so far. Transcripts and WES evaluation reports have multiple classifications:

Transcript (Unofficial)

Transcript (Official)

Transcript missing degree conferral (Official)

Transcript with in-progress coursework (Official)

WES (Unofficial)

WES (Official)

WES missing degree conferral (Official)

WES missing international coursework (Official)

WES with in-progress coursework (Official)

Transcript (Official) and WES (Official) items on the checklist indicate that we have received the final official transcript or WES evaluation that we will need in order for you to ultimately enroll and register for classes; all coursework complete and graded, with degree conferred (if applicable).

We acknowledge that official transcripts or WES evaluations might have in-progress coursework, missing degree conferral, or other missing information. If you are admitted and commit to attending, only then we will require you to submit documents that satisfy the Transcript (Official) and WES (Official) checklist items.

- **Do I need to submit an official transcript to be reviewed?**

You do not need to submit an official transcript for application review. If you completed international coursework, you *do* need to submit an official WES course-by-course evaluation for any and all international coursework completed.